

**NHS CALDERDALE CLINICAL COMMISSIONING GROUP**

**GOVERNING BODY MEETING**

**THURSDAY 29 APRIL 2021, 2.00PM, VIA VIDEO CONFERENCE**

*Due to the ongoing response to the COVID-19 public health emergency, this meeting of NHS Calderdale CCG Governing Body will **be live streamed on our CCG website**. The meeting agenda and papers will still be published prior to the meeting at the following link, where you can also find out about arrangements for submitting questions relating to items on the agenda. A decision notice will be made available here shortly after the meeting's conclusion:*

<https://www.calderdaleccg.nhs.uk/about-calderdale-clinical-commissioning-group-ccg-2/about-our-governing-body/governing-body-meetings/>

**AGENDA**

**Part 1 Public Items**

<b>No.</b>	<b>Agenda Item</b>	<b>Papers Attached</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Time</b>
1.	Apologies for absence	-	For information	Dr Steven Cleasby	2.00pm
2.	Declaration of interests	-	For action as required	All present	
3.	Minutes of the Public Section of the CCG Governing Body Meeting held on 28 January 2021	Att.	For decision	Dr Steven Cleasby	
4.	Accountable Officer's Report	Att.	For assurance	Robin Tuddenham	2.10pm

5.	Update on Calderdale Cares	Att.	For decision	Robin Tuddenham Jill Holbert Debbie Graham	2.25pm
6.	Overview of amendments required to the CCG's key governance documents  a) Updates to the Constitution, Changes to SFIs and SORD b) Audit Committee Terms of Reference c) Remuneration and Nomination Committee Terms of Reference	Att.  Att. Att.	For decision  For decision For decision	Rob Gibson	2.40pm
7.	Questions from the Public	-	For response	Dr Steven Cleasby	3.00pm
8.	Patient Story	-	For response	Penny Woodhead	3.10pm
<b>BREAK</b>					3.25pm
9.	Public Sector Equality Report 2021	Att.	For decision	Penny Woodhead	3.35pm
<b>Performance Reports</b>					
10.	Director of Finance Report	Att.	For decision and assurance	Lesley Stokey	3.45pm
11.	Quality and Safety Report and Dashboard	Att.	For assurance	Penny Woodhead	4.00pm
<b>Corporate Matters</b>					
12.	Risk Register Position Statement Risk Cycle 1 2021-22 (15 February – 3 March 2021)	Att.	For assurance	Rob Gibson	4.15pm

13.	<p>Committee Minutes</p> <p>a) Audit Committee held on 25 February 2021</p> <p>b) Quality, Finance and Performance Committee held on 17 December 2020, 25 March 2021</p> <p>c) Commissioning Primary Medical Services Committee held on 21 January 2021, 4 March 2021</p>	<p>Att.</p> <p>Att.</p> <p>Att.</p>	For assurance	<p>Prof Peter Roberts</p> <p>Dr Farrukh Javid</p> <p>John Mallalieu</p>	4.25pm
14.	<p>External Meetings</p> <p>Minutes of the West Yorkshire and Harrogate Joint Committee of CCGs meeting held on 12 January 2021</p>	Att.	For assurance	<p>Dr Steven Cleasby</p> <p>Neil Smurthwaite</p>	4.30pm
15.	Key messages for member practices	-	For decision	Dr Steven Cleasby	4.35pm
16.	<p>Date and time of the next meeting in public:</p> <p>Thursday 29 July 2021, 2.00pm Via Video Conference</p>	-	For information	Dr Steven Cleasby	-

## Part 2 – CONFIDENTIAL ITEMS

No.	Agenda Item	Papers Attached	Purpose	Lead Officer	Time
1.	Declaration of interests	-	For action as required	All present	4.45pm
2.	Minutes of the Private section of the CCG Governing Body Meeting held on 28 January 2021	Att.	For decision	Dr Steven Cleasby	
3.	Minutes of the Remuneration and Nomination Committee held on 11 March 2021  a) Decision Notice for the Non-Agenda for Change Pay Awards	Att.  Att.	For assurance  For assurance	John Mallalieu	4.50pm
4.	Minutes of the Private section of the Commissioning Primary Medical Services Committee held on 4 March 2021	Att.	For assurance	John Mallalieu	4.55pm
5.	Private Quality and Safety Report	Att.	For assurance	Penny Woodhead	5.00pm
6.	Governing Body Member Tenure Review	Att.	For decision	Lesley Stokey	5.10pm

For any queries regarding this agenda, please contact: Zoe Akesson at [calccg.committee@nhs.net](mailto:calccg.committee@nhs.net)