

NHS CALDERDALE CLINICAL COMMISSIONING GROUP GOVERNING BODY

MEETING TO BE HELD ON THURSDAY 29 JULY 2020, 2.00 PM – 5.25PM

VIA VIDEO CONFERENCE

*Due to the ongoing response to the COVID-19 public health emergency, this meeting of NHS Calderdale CCG Governing Body will **not** be held in public. The meeting agenda and papers will still be published prior to the meeting at the following link, where you can also find out about arrangements for submitting questions relating to items on the agenda. A decision notice will be made available here shortly after the meeting's conclusion:*

<https://www.calderdaleccg.nhs.uk/about-calderdale-clinical-commissioning-group-ccg-2/about-our-governing-body/governing-body-meetings/>

AGENDA

Part 1 – PUBLIC ITEMS

No.	Agenda Item	Papers Attached	Purpose	Lead Officer	Time
1.	Apologies for absence		For information	Dr Steven Cleasby	2.00pm
2.	Declaration of interests		For action as required	All present	
3.	Minutes a) Public Section of the CCG Governing Body Meeting held on 29 April 2021	Att.	For decision	Dr Steven Cleasby	
4.	Patient Story a) Feedback from the St Augustine's Centre Covid Clinic	-	For discussion	Penny Woodhead	2.05pm
5.	Accountable Officer's Report	Att.	For assurance	Robin Tuddenham	2.25pm
6.	Burnt Bridges Report: Learning and Actions	Att.	For decision	Debbie Robinson	2.45pm

7.	Complaints Annual Report 2020 - 2021	Att.	For assurance	Penny Woodhead	3.05pm
8.	Joint Safeguarding Adults and Children Annual Report 2020 - 2021	Att.	For assurance	Penny Woodhead	3.15pm
9.	Patient and Public Engagement Annual Statement of Involvement 2020 - 2021	Att.	For decision	Penny Woodhead	3.25pm
BREAK - 3.35pm					
10.	Workforce Report	Att.	For assurance	Jenna McGuinness	3.45pm
11.	Update on 2021-2022 Planning Round	Att.	For assurance	Debbie Graham / Tim Shields	3.55pm
12.	Director of Finance's Report	Att.	For assurance	Lesley Stokey	4.05pm
13.	Quality and Safety Report and Quality Dashboard	Att.	For assurance	Penny Woodhead	4.20pm
14.	Risk Register Position Statement Risk Cycle 2 2021-22 (17 May - 2 June 2021)	Att.	For assurance	Penny Woodhead	4.35pm
15.	Committees		For assurance		4.45pm
	a) Audit Committee Annual Report	Att.		Prof Peter Roberts	
	b) Minutes				
	i. Audit Committee held on 20 May 2021 and 10 June 2021	Att.		Prof Peter Roberts	
	ii. Quality, Finance and Performance Committee held on 24 June 2021	Att.		Dr Farrukh Javid	
	iii. Commissioning Primary Medical Services Committee held on 27 May 2021	Att.		John Mallalieu	

16.	<p>External Meetings</p> <p>a) Minutes of the West Yorkshire and Harrogate Joint Committee of CCGs meeting held on 6 April 2021.</p> <p>b) West Yorkshire and Harrogate Joint Committee of CCGs Annual Report 2020-21- summary version</p>	<p>Att.</p> <p>Att.</p>	<p>For assurance</p>	<p>Dr Steven Cleasby</p>	
17.	<p>Key messages for member practices</p>	<p>-</p>	<p>For decision</p>	<p>Dr Steven Cleasby</p>	
18.	<p>Date and time of the next meeting in public:</p> <p>Governing Body Meeting Thursday 28 October 2021 2.00pm Via Video Conference</p>	<p>-</p>	<p>For information</p>	<p>Dr Steven Cleasby</p>	<p>5.00pm</p>
19.	<p>EXCLUSION OF THE PUBLIC</p> <p>It is recommended that the following resolution be passed:</p> <p>“That representatives of the press and other members of the public be excluded from this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest”</p>				

Part 2 – CONFIDENTIAL ITEMS

No.	Agenda Item	Papers Attached	Purpose	Lead Officer	Time
1.	Declaration of interests		For action as required	All present	5.00pm
2.	Minutes a) Private section of the CCG Governing Body Meeting held on 29 April 2021	Att.	For decision	Dr Steven Cleasby	
3.	Private Committee Minutes a) Private section of the Commissioning Primary Medical Services Committee held on 27 May 2021	Att.	For assurance	John Mallalieu	
4.	Private Quality and Safety Report	Att.	For assurance	Penny Woodhead	

For any queries regarding this agenda, please contact: Zoe Akesson, zoe.akesson1@nhs.net