

**NHS CALDERDALE CLINICAL COMMISSIONING GROUP GOVERNING BODY**
**MEETING TO BE HELD ON THURSDAY 23 JULY 2020, 2.00 PM – 5.25PM**
**VIA VIDEO CONFERENCE**

*Due to the ongoing response to the COVID-19 public health emergency, this meeting of NHS Calderdale CCG Governing Body will **not** be held in public. The meeting agenda and papers will still be published prior to the meeting at the following link, where you can also find out about arrangements for submitting questions relating to items on the agenda. A decision notice will be made available here shortly after the meeting's conclusion:*

<https://www.calderdaleccg.nhs.uk/about-calderdale-clinical-commissioning-group-ccg-2/about-our-governing-body/governing-body-meetings/>

**AGENDA**
**Part 1 – PUBLIC ITEMS**

No.	Agenda Item	Papers Attached	Purpose	Lead Officer	Time
1.	Apologies for absence		For information	Dr Steven Cleasby	2.00pm
2.	Declaration of interests		For action as required	All present	
3.	Minutes a. Public Section of the CCG Governing Body Meeting held on 23 April 2020	Att.	For decision	Dr Steven Cleasby	
4.	Patient Story	Att.	For discussion	Sarah Antemes	2.05pm
5.	Accountable Officer's Report	Att.	For assurance	Neil Smurthwaite	2.25pm
6.	Complaints Annual Report 2019/20	Att.	For assurance	Penny Woodhead	2.40pm
7.	Joint Safeguarding Adults and Children Annual Report 2019/20	Att.	For assurance	Penny Woodhead	2.50pm

8.	Public Sector Equality Report 2020	Att.	For assurance	Penny Woodhead	3.00pm
9.	Patient and Public Annual Statement of Involvement 2019/20	Att.	Decision	Penny Woodhead	3.15pm
10.	Workforce Report	Att.	For assurance	Jenna McGuinness	3.25pm
<b>BREAK</b>					
<b>Performance Reports</b>					
11.	a) Chief Finance Officer's Report (including Performance Report)	Att.	For assurance	Lesley Stokey	3.45pm
	b) Quality and Safety Report	Att.	For assurance	Penny Woodhead	3.55pm
<b>Corporate Matters</b>					
12.	Re-appointments to the Governing Body	Att.	For decision	Dr Steven Cleasby	4.05pm
13.	Policies a) Health and Safety Policy b) Fire Safety Policy	Att.	For decision	Rob Gibson	4.15pm
14.	Governing Body Assurance Framework – Update	Att.	For assurance	Rob Gibson	4.25pm
15.	High Level Risk Log and Report - Risk Cycle 2 2019-20	Att.	For assurance	Rob Gibson	4.35pm
16.	Committees a) Audit Committee Annual Report  b) Minutes  i. Audit Committee held on 27 February 2020 ii. Auditor Panel held on (a) 20 February 2020 and (b) 14 May 2020 iii. Quality, Finance and Performance Committee	Att.	For assurance	Prof P Roberts   Prof P Roberts Prof P Roberts  Dr Farrukh Javid	4.45pm

	held on 26 March 2020 iv. Commissioning Primary Medical Services Committee Decision Notice			John Mallalieu	
17.	External Meetings  a) Minutes of the West Yorkshire and Harrogate Joint Committee of CCGs meeting held on 14 January 2020.  b) West Yorkshire and Harrogate Joint Committee of CCGs Annual Report 2019/20	Att.	For assurance	Steven Cleasby / Neil Smurthwaite	
18.	Key messages for member practices		For decision	Steven Cleasby	
19.	Date and time of the next meeting in public:  <b>Governing Body Meeting</b> Thursday 22 October 2020, 2.00pm Via Video Conference		For information	Steven Cleasby	5.00pm

## Part 2 – CONFIDENTIAL ITEMS

No.	Agenda Item	Papers Attached	Purpose	Lead Officer	Time
1.	Declaration of interests		For action as required	All present	5.00pm
2.	Minutes a. Private section of the CCG Governing Body Meeting held on 23 April 2020 b. Private meeting of the CCG Governing Body held on 12 June 2020	Att.	For decision	Steven Cleasby	
3.	Private Committee Minutes a) Remuneration and Nomination Committee held on 4 June 2020	Att.	For assurance	John Mallalieu	
4.	Private Quality and Safety Update	Att.	For assurance	Penny Woodhead	
5.	Leadership update	To follow	For information	Jen Mulcahy / Jenna McGuinness	5.15

**Meeting ends 5.25pm**

**For any queries regarding this agenda, please contact:**

Andrew O'Connor, 01422 307438 or [calccg.committee@nhs.net](mailto:calccg.committee@nhs.net)