

**Patient Transport Process - Covid-19 Vaccination Centres  
1 to 4 patient priority groups and those with a physical or learning disability**

**PLEASE ONLY CONTINUE TO ADVERTISE THE TRANSPORT SERVICE TO THE OVER 80's WHO NEED IT - NOT FOR ANY OTHER COHORT. ALTERNATIVELY PRACTICES CAN USE KNOWLEDGE OF PATIENTS SITUATION TO OFFER SERVICE**

This service is for patients who are in one of the top 4 priority groups as well as those with a physical or learning disability that meet the below criteria:

- **Do not have access to their own personal transport**
- **Are unable to take public transport**

Priority	Risk group
1	Residents in a care home for older adults and staff working in care homes for older adults
2	All those 80 years of age and over and frontline health and social care workers
3	All those 75 years of age and over
4	All those 70 years of age and over and clinically extremely vulnerable individuals (not including pregnant women and those under 16 years of age)
(6)	Everyone on the Learning Disability Register who is invited for the vaccination as part of cohort 6 <a href="https://www.gov.uk/government/publications/letter-from-the-health-and-social-care-secretary-on-covid-19-vaccination-in-people-with-learning-disabilities">https://www.gov.uk/government/publications/letter-from-the-health-and-social-care-secretary-on-covid-19-vaccination-in-people-with-learning-disabilities</a>

**Community Transport Calderdale or taxis can be used in the following way for this service: -**

**Process for Community Transport Calderdale (CTC):**

- Practice staff member phones and arranges transport for the patient.
- CTC invoice the CCG - ALLISON CROFT (CCG Finance department).

**Process for taxis:**

- Practice staff member gives the patient the account code or reference number to quote when booking.
- Patients will call a nominated taxi company (from the list below) using the details given by the GP surgery. The patient cannot call any taxi service in this arrangement.
- Patient contacts the taxi company after being invited for their Covid-19 vaccination stating special requirements e.g. accessible transport required, will bring a support worker with them etc.
- Taxi company invoice the CCG - ALLISON CROFT (CCG Finance department).

**Information for booking:**

Transport company	PCN Coverage	Telephone number	Account No./Ref. Number/Password for Practice Staff to quote
Community Transport Calderdale (CTC)	All	DO NOT GIVE THIS NUMBER TO PATIENTS. PRACTICE STAFF ARE TO BOOK CTC TRANSPORT 01422 888080	None to quote, whoever answers the phone will have been briefed.

Taxi company	PCN Coverage	Telephone number	Account No./Ref. Number/Password for Patient to quote
Pennine Taxis Limited	Central, North, Lower Valley, Calder and Ryburn	01422 341231	Account No. A099
Marquis Private Hire	Central, North, Lower Valley, Calder and Ryburn	01422 417777	Please ask the patient to say they need transport for their Covid-19 vaccination
SS Travel	Central, North, Lower Valley, Calder and Ryburn	07968074336	Please ask the patient to say they need transport for their Covid-19 vaccination
Woods Taxis	Central, North, Lower Valley, Calder and Ryburn	01484 400800	Password: Covid-19 Vaccination
Crossleys Private Hire	All	01422 202020	Account No. Vac
JB Taxis within Todmorden Railway Station	Upper Valley PCN	01706 814494	Reference No. 786

**Transport Criteria as agreed with the private hire companies:**

- Patients will call the nominated taxi company using the details given by the GP surgery. The patient cannot call any taxi service in this arrangement.
- The patient will quote an agreed reference number or code as agreed by the taxi company and Calderdale CCG. In this way the CCG can be invoiced.
- Wheelchair access may be needed. There may be other adaptations to consider for patients. Standard cars cannot be the only option available.
- The patient will be taken to their designated vaccination point. Patients should not be dropped off to other destinations, e.g. shopping, or elsewhere. This is a total of two journeys.
- There is no waiting area for patients so they need to arrive a few minutes before their scheduled appointment, then be taken back home immediately after the 15 minute wait period (*NB: if the patient has had the Pfizer vaccine only. The patient does not need to wait for 15 minutes if they have had the AstraZeneca vaccine*). An extra 5 minutes for patients moving between the building and the taxi should be built into timings.
- The first vaccination will be followed by a second vaccination within a 12 week period, so a second taxi booking will be needed for the patient.
- Covid Safe journeys are mandatory.
- Vaccinations may begin as early as 8am and finish after 7pm. Drivers will need a built in break.

**NHS COVID-19 patient transport services: requirements and funding -**

[https://www.england.nhs.uk/coronavirus/wp-content/uploads/sites/52/2020/03/C0934-covid-19-patient-transport-services-guidance-december-2020-v3\\_.pdf](https://www.england.nhs.uk/coronavirus/wp-content/uploads/sites/52/2020/03/C0934-covid-19-patient-transport-services-guidance-december-2020-v3_.pdf)