

NHS CALDERDALE CLINICAL COMMISSIONING GROUP GOVERNING BODY

MEETING TO BE HELD ON 9 April 2015, 2pm

IN FUNCTION ROOM 2, THE SHAY STADIUM, SHAW HILL, HALIFAX, HX1 2YT

AGENDA

Part 1 – PUBLIC ITEMS

No.	Agenda Item	Purpose	Lead Officer	Allocated Time	Time
1.	Apologies for absence	For information	Alan Brook	5 mins	2.00pm
2.	Declaration of interest	For information	All present		
3.	Minutes of the meeting held on: a) 5 th February 2015 additional meeting (attached) b) 12 th February 2015 (attached) c) 12 th March 2015 additional meeting (attached)	For approval	Alan Brook	5 mins	2.05pm
4.	Questions from the public	For response	Alan Brook	15 mins	2.10pm
5.	Chief Officer's Report (attached)	For information	Julie Lawreniuk	15 mins	2.25pm

6.	Governing Body Sub- Committee Terms of Reference (attached): a) Finance & Performance Committee b) Quality Committee c) Remuneration Committee d) Audit Committee	For approval	Julie Lawreniuk	10 mins	2.40pm
7.	'Action on Cancer' - Calderdale and Greater Huddersfield strategic intentions for cancer 2015/16 – 2019/20 (attached)	For approval	Corinne MacDonald/ Dr Steven Cleasby	15 mins	2.50pm
8.	Mental Health Crisis Care Concordat – Action Plan (attached)	For approval	Dr Caroline Taylor/Corinne McDonald	10 mins	3.05pm
BREAK					
9.	<u>Review of Policies</u> Health & Safety at Work (attached) Fire Safety (attached)	For Approval	Julie Lawreniuk	10 mins	3.30pm
10.	High Level Risk Log and Report (attached)	For Approval	Sarah Dick	10 mins	3.40pm
11.	Performance Reports				
	a) Finance, QIPP and Contracting Report (attached)	For information	Julie Lawreniuk	10 mins	3.50pm
	b) Quality and Safety Report and Quality Dashboard (attached)	For information	Louise Burrows/Majid Azeb	15 mins	4.00pm
	c) Performance Report (attached)	For information	Tim Shields	10 mins	4.15pm
12.	Committee Minutes to be received:				
	a) Audit Committee – minutes of the meeting held on 22 January 2015 (attached)	For information	David Longstaff	5 mins	4.25pm
	b) Finance and Performance Committee - minutes of the meeting held on 29 January 2015 (attached) and c) 26 February 2015 (attached)	For information	Nigel Taylor	5 mins	4.30pm
	d) Quality Committee – minutes of the meeting held on 29 January 2015 (attached)	For information	Majid Azeb	5 mins	4.35pm

13.	Key messages for member practices		Alan Brook	5 mins	4.40pm
14.	Date and time of next Governing Body meeting in public: Thursday 11 June 2015, The Shay Stadium	For information	Alan Brook	5 mins	4.45pm
15.	<p>EXCLUSION OF THE PUBLIC</p> <p>It is recommended that the following resolution be passed: “That representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest”</p>				

Part 2 – CONFIDENTIAL ITEMS

No.	Agenda Item	Purpose	Lead Officer	Allocated Time	Time
1.	Minutes of the confidential part of the meeting held on 12 February 2015 (attached)	For approval	Alan Brook	5 mins	4.50pm
2.	Remuneration Committee summary minutes from a) 18 December 2014 (attached)	For information	Kate Smyth	5 mins	4.55pm
3.	Commissioning Support Services - Update	For information	Julie Lawreniuk	10 mins	5.00pm

For any queries regarding this agenda, please contact Helen Robinson, 01422 307505 or Helen.Robinson@calderdaleccg.nhs.uk