

NHS CALDERDALE CLINICAL COMMISSIONING GROUP GOVERNING BODY

MEETING TO BE HELD ON 13 OCTOBER 2016, 2.00 pm – 5.15 pm

IN FUNCTION ROOM 2, THE SHAY STADIUM, SHAW HILL, HALIFAX, HX1 2YT

AGENDA

Part 1 – PUBLIC ITEMS

| No. | Agenda Item | Purpose | Lead Officer | Time | Allocated Time |
|------------|---|------------------------|---|-------------|-----------------------|
| 1. | Apologies for absence <ul style="list-style-type: none"> • Dr Matt Walsh | For information | Alan Brook | 2.00 pm | 5 mins |
| 2. | Declaration of interest | For action as required | All present | 2.05 pm | 5 mins |
| 3. | Minutes of the Public Section of the Meeting held on 11 August 2016 (attached) | For decision | Alan Brook | 2.10 pm | 5 mins |
| 4. | Questions from the public | For response | Alan Brook | 2.15 pm | 10 mins |
| 5. | Patient Story: Todmorden Health Centre and the 3 rd Sector | For information | Soo Nevison Disability Support Calderdale | 2.25 pm | 15 mins |
| 6. | Governing Body Appointments (attached) | For decision | Judith Salter | 2.40 pm | 10 mins |
| 7. | Chief Officer's Report (attached) | For information | Neil Smurthwaite | 2.50 pm | 10 mins |
| 8. | NHS Calderdale CCG Safeguarding Annual Report 2015 - 2016 (attached) | To receive | Penny Woodhead | 3.00 pm | 10 mins |

| | | | | | |
|----------------------------|--|---------------|------------------|---------|---------|
| 9. | Patient and Public Engagement Annual Statement of Involvement 2015/16 (attached) | For decision | Penny Woodhead | 3.10 pm | 10 mins |
| 10. | Calderdale Sustainability and Transformation Plan (attached) | For decision | Debbie Graham | 3.20 pm | 10 mins |
| 11. | Draft Financial Recovery Plan (attached) | For comment | Neil Smurthwaite | 3.30 pm | 10 mins |
| 12. | Draft Financial Plan 2017/18 - 2020/21 (attached) | For comment | Neil Smurthwaite | 3.40 pm | 10 mins |
| BREAK | | | | | |
| Performance Reports | | | | | |
| 13. | a) Finance, Contracting and QIPP Report (attached) | For assurance | Neil Smurthwaite | 4.00 pm | 10 mins |
| | b) Quality and Safety Report and Quality Dashboard (attached) | For assurance | Penny Woodhead | 4.10 pm | 15 mins |
| | c) Performance Report (attached) | For assurance | Tim Shields | 4.25 pm | 10 mins |
| 14. | High Level Risk Log and Report Cycle 3 (attached) | For assurance | Robert Gibson | 4.35 pm | 5 mins |
| Corporate matters | | | | | |
| 15. | Early implementer for the Integrated Improving Access to Psychological Therapies (IAPT) project: Proposal (attached) | For decision | Sarah Antemes | 4.40 pm | 15 mins |
| 16. | Terms of Reference a) Audit Committee (attached) | For decision | Judith Salter | 4.55 pm | 10 mins |
| 17. | Committees | | | | |
| | a) Minutes of the Audit Committee meeting held on 21 July 2016 (attached) | For assurance | David Longstaff | 5.05 pm | 5 mins |

| | | | | | |
|-----|--|-----------------|--------------|---------|--------|
| | Minutes of the Finance and Performance Committee held on: b) 28 th July 2016 (attached) c) 25 th August 2016 (attached) | For assurance | Nigel Taylor | 5.10 pm | 5 mins |
| | Minutes of the Quality Committee held on: d) 28 th July 2016 (attached) e) 25 th August 2016 (attached) | For assurance | Majid Azeb | 5.15 pm | 5 mins |
| 18. | Key messages for member practices | For decision | Alan Brook | 5.20 pm | 5 mins |
| 19. | Date and time of the next meeting in public: Governing Body Meeting in Parallel 20th October 2016, 2.00pm Cedar Court Hotel, Ainley Top, Huddersfield Governing Body Meeting 8 December 2016, 2.00 – 5.00pm, The Shay Stadium, Halifax | For information | Alan Brook | 5.25 pm | 5 mins |
| 20. | <p>EXCLUSION OF THE PUBLIC</p> <p>It is recommended that the following resolution be passed:</p> <p>“That representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest”</p> | | | | |

Part 2 – CONFIDENTIAL ITEMS

| No. | Agenda Item | Purpose | Lead Officer | Time | Allocated Time |
|-----|---|-----------------|------------------------|---------|----------------|
| 1. | Minutes of the private section of the Governing Body Meeting held on 11 th August 2016 (attached). | For decision | Alan Brook | 5.35 pm | 5 mins |
| 2. | Non-Agenda for Change (AFC) Remuneration: Gov. Body Members, VSMs, Associates/Subject Specialists | For decision | Kate Smyth/Kelly Brook | 5.40 pm | 15 mins |
| 3. | Strategic Planning Update | For information | Debbie Graham | 5.55 | 15 mins |

For any queries regarding this agenda, please contact:

Andrew O'Connor, 01422 307438 andrew.o'connor@calderdaleccg.nhs.uk