

Report To:	Governing Body 13 October 2016
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Title of Report:	Governing Body Appointments
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FOI Exemption Category:	Open
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Responsible Officer:	Matt Walsh - Chief Officer
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CCG Leads:	Judith Salter - Corporate & Governance Manager judith.salter@calderdaleccg.nhs.uk
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Report Author and Job Title:	Judith Salter - Corporate & Governance Manager
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Executive Summary:	<ul style="list-style-type: none"> ▪ To advise the Governing Body that following due process, those Governing Body members whose term of office was due to end in 2016, have been re-appointed to the Governing Body for a further three years. ▪ To ask the Governing Body to elect Dr. Alan Brook as Chair of the CCG for a further three years.
Finance/Resource Implications:	Rolling forward the tenure of the Governing Body members is within existing budgets.
Risk Assessment:	None Identified
Legal Implications:	The CCG's Constitution and Standing Orders set out the composition, tenure and recruitment requirements for each role on the Governing Body.
Health Benefits:	Not applicable
Staffing/Workforce Implications:	None Identified
Outcome of Equality	Not applicable

Impact Assessment:	
Recommendation (s):	It is recommended that the Governing Body: 1) Notes the re-appointment of the Governing Body members 2) Elects Dr Alan Brook as chair of the CCG

1.0 Purpose of the Report

- 1.1 To advise the Governing Body that the term of office has been rolled forward for those Governing Body members whose tenure was due to come to an end or be renewed in 2016.
- 1.2 To ask the Governing Body to elect Dr. Alan Brook as Chair of the CCG for a further three years.

2.0 Background

- 2.1 The CCG's Governing Body comprises the following voting members:
 - 7 GP members drawn from the practices (including the Chair)
 - Chief Officer and Chief Finance Officer
 - 2 Lay Members (including the Deputy Chair)
 - Registered Nurse and Secondary Care Specialist
- 2.2 In line with the CCG's Constitution, expressions of interest in becoming a GP/Nurse Practitioner Governing Body member are sought from the member practices on an annual basis. Any eligible GPs or Nurse Practitioners who have expressed an interest, take part in a competency based interview and provide a letter from their practice in support of their application.
- 2.3 As with all Governing Body members, the existing GP Governing Body members are required to complete an annual appraisal. The normal tenure for a Governing Body member is three years.
- 2.4 If in any given year, there are more candidates for the GP/Nurse Practitioner position than roles available, the Local Medical Committee is asked to hold an election between those existing GP members whose term of office is due for renewal and new candidates.
- 2.5 The Lay Member Roles are recruited to externally and the term of office is three years, with the option of renewing for further terms of three years.

3.0 Detail

- 3.1 The term of office for 3 of the GP members (including the Chair) and the Deputy Chair was due to end or be renewed in 2016.
- 3.2 The opportunity to become a Governing Body member was publicised at the practice leads' meeting in the summer and interested members were invited to meet with the Governing Body informally as well as a letter being sent to practices inviting expressions of interest. On this occasion, no expressions of interest were received.
- 3.3 The three GP members, Dr Majid Azeb, Dr John Taylor and Dr Alan Brook have all successfully completed their appraisal and as such their terms of office have been renewed for another three years, i.e. until the 30th September 2019.

3.4 The tenure of the Lay Member (Chair of Audit and Deputy Chair) was due to end on the 31st October 2016. Following a successful appraisal, this has also been rolled forward until 31st October 2019.

3.5 **Position of Chair**

In line with the CCG's Constitution and Standing Orders, the Chair of the CCG must be drawn from one of the GP Governing Body members and is appointed by the Governing Body from one of its eligible number. The tenure period is for three years with an option for another three years. Dr Brook has expressed an interest in continuing as Chair.

3.6 None of the remaining GP members of the Governing Body have expressed an interest in the position of Chair of the CCG.

3.7 Subject to the endorsement of the Governing Body, Dr Alan Brook will continue as Chair for another period of three years, until 2019.

4.0 **Recommendations**

4.1 It is recommended that the Governing Body:

- 1) Notes the re-appointment of the Governing Body members
- 2) Elects Dr Alan Brook as Chair of the CCG for a further period of three years.